



CITY OF TROY BOARD OF PARK COMMISSIONERS
MEETING AGENDA

Tuesday, January 14, 2025
4:00 p.m. – Council Chambers

Call to Order: Vice-President – Mr. Harrelson

I. **Roll Call:** Mr. Emerick
Mr. Harrelson
Mrs. Anderson

II. **Approve Minutes:** December 2, 2024, Board of Park Commissioners Meeting Minutes

III. **Reports:** Jeremy Drake, Park Superintendent (Report Attached)
Ken Siler, Recreation Director (Report Attached)
Kyler Booher, Director of Golf (Report Attached)
Mr. Emerick, Planning Commission Report

IV. **New Business:**

- a. Election of Officers for 2025
- b. Consideration of 2025 listing of events for Prouty Plaza and other park areas
- c. Provide a recommendation to Troy City Council that an amendment to the Professional Services Agreement with American Structurepoint, Inc. be authorized to add an update to the City of Troy Comprehensive Parks and Recreation Master Plan at a cost not to exceed \$80,000, which will include any reimbursable costs due to the consultant
- d. Consideration of extending the existing non-alcoholic Beverage Service Agreement with Pepsi for an additional year currently scheduled to end April 30, 2025 and extend to April 30, 2026
- e. Recommendation to Council to authorize the temporary activation of the DORA on June 21, July 4 and August 2, 2025, and to authorize the Director of Public Service and Safety to enter into a non-ticketed use agreements for concerts at Treasure Island Park on the dates listed above

IV. **Other:**

- a. Note receipt of a check from the William H. Maier Successor Trust in the amount of \$1,515.94.

VI. **Adjourn:**

CITY OF TROY BOARD OF PARK COMMISSIONERS
MINUTES – December 2, 2024, 4:00 PM
Council Chambers

The meeting was called to order by Mr. Emerick, President.

Members of the Board Present: Mr. Jordan Emerick, President

Mr. Will Harrelson, Vice-President

Mrs. Mona Anderson, Secretary

Others Attending:

Jeremy Drake, Park Superintendent

Ken Siler, Recreation Director

Kyler Booher, Director of Golf

City Staff

The minutes of the November 12, 2024, Board of Park Commissioners meeting was approved by unanimous vote, following a motion from Mr. Harrelson, seconded by Mrs. Anderson.

REPORTS:

- Park Superintendent, Jeremy Drake, submitted a report (copy attached to original minutes).
- Recreation Director, Ken Siler, submitted a report (copy attached to original minutes). Mr. Siler stated 2025 Troy Aquatic Pool Passes went on sale on December 1 and 22 have been sold the past two days. Mr. Emerick questioned how many passes were sold for 2024 and Mr. Siler stated it was over 500.
- Director of Golf, Kyler Booher, submitted a report (copy attached to original minutes). Mr. Booher stated outdoor play has slowed down and staff are preparing for the indoor leagues on the simulators. The indoor simulator leagues will start the first week of January.

NEW BUSINESS:

- **Review and approve 2025 Golf and Driving Range Rates for in-season (April through mid-October) and 2025 Shoulder Season Rates (mid-October through end of November) at Miami Shores Golf Course** – Mr. Booher, Director of Golf, proposed the 2025 In-Season golf fees and the 2025 Shoulder Season golf fees for the 2025 season. Mr. Booher did a market survey of other local courses that are like Miami Shores Golf Course and found that the proposed rates are in line with the other courses. Mr. Emerick confirmed the weekend special will continue to be offered. A motion was made by Mr. Emerick, seconded by Mrs. Anderson, to approve the 2025 In-Season golf fees and the 2025 Shoulder Season golf fees at Miami Shores Golf Course.

MOTION PASSED, UNANIMOUS VOTE

EXECUTIVE SESSION:

A motion was made by Mr. Emerick, seconded by Mr. Harrelson that the Board adjourns into Executive Session to consider compensation of Public Employees. MOTION PASSED, UNANIMOUS VOTE.

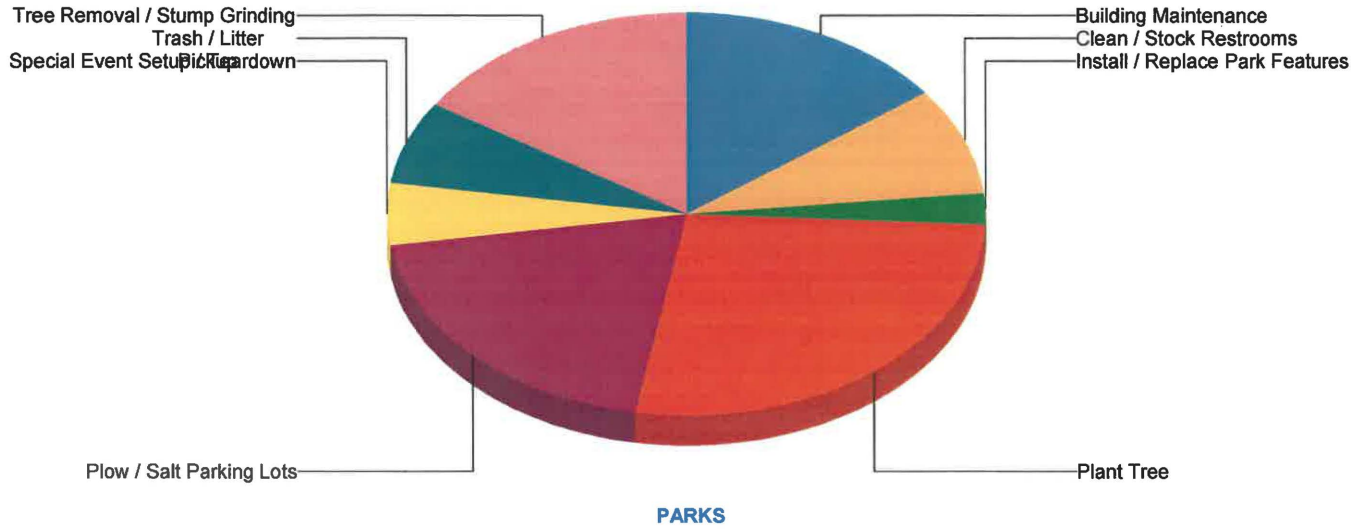
At 4:05 p.m. the board adjourned into Executive Session.

At 5:39 p.m. the Board of Park Commissioners returned to regular session upon the motion of Mr. Emerick, seconded by Mr. Harrelson.

There being no further business, upon motion of Mr. Emerick, seconded by Mr. Harrelson, by unanimous voice vote, the Board adjourned at 4:39 p.m.

Respectfully submitted,

Work Order Cost By Category & Work Type



<u>ID</u>	<u>INITIATED DATE</u>	<u>TOTAL COST</u>	<u>ADDRESS</u>	<u>STATUS</u>
PARKS				
Building Maintenance				
31195	January 09, 2025	\$1,963.64	1670 TROY SIDNEY RD	CLOSED
Tear out old restroom partitions, remove FRP paneling, install new lights, drywall repair Duke Park ballfield restrooms				
\$1,963.64				1
Clean / Stock Restrooms				
30990	November 26, 2024	\$120.20		CLOSED
30991	November 26, 2024	\$169.74	All Park restrooms	CLOSED
30992	November 26, 2024	\$169.74		CLOSED

<u>ID</u>	<u>INITIATED DATE</u>	<u>TOTAL COST</u>	<u>ADDRESS</u>	<u>STATUS</u>
30993	November 26, 2024	\$169.74	PROUTY PLAZA TROY, OH, 45373	CLOSED
30994	November 26, 2024	\$169.74	PROUTY PLAZA TROY, OH, 45373	CLOSED
30995	November 26, 2024	\$169.74		CLOSED
30996	November 26, 2024	\$169.74		CLOSED
\$1,138.64				7
Install / Replace Park Features				
31002	November 26, 2024	\$355.26		CLOSED
Install additional parking blocks at the Skate Park to prevent further turf damage.				
\$355.26				1
Plant Tree				
31003	November 26, 2024	\$3,562.56		CLOSED
Plant 2200 trees				
\$3,562.56				1
Plow / Salt Parking Lots				
31190	January 09, 2025	\$2,655.78		CLOSED
Plow and salt Hobart Arena, Police, Fire, Downtown, Lincoln Center, Help Street Dept.				
\$2,655.78				1
Special Event Setup / Teardown				
30989	November 26, 2024	\$644.68		CLOSED
Remove Santa House				
\$644.68				1
Trash / Litter Pickup				

<u>ID</u>	<u>INITIATED DATE</u>	<u>TOTAL COST</u>	<u>ADDRESS</u>	<u>STATUS</u>
30997	November 26, 2024	\$127.40		CLOSED
30998	November 26, 2024	\$191.10		CLOSED
30999	November 26, 2024	\$191.10		CLOSED
31000	November 26, 2024	\$191.10	ALL PARKS	CLOSED
31001	November 26, 2024	\$191.10		CLOSED
		\$891.80		5
Tree Removal / Stump Grinding				
31191	January 09, 2025	\$2,114.64	302 S Union ST	CLOSED
Remove 1 tree and stump Herrlinger Park				
		\$2,114.64		1
18		\$13,327.00		
Grand Total:		\$13,327.00		18

CITY OF PARK BOARD MEETING

January 14, 2025

Council Chambers
4:00 p.m.

ITEMS TO BE DISCUSSED BY THE RECREATION DEPARTMENT AT THE PARK BOARD MEETING:

1. Online Park Shelter reservations began on Thursday, January 2nd at 8:00 a.m.
2. Girls' Softball registrations began January 6th.
3. The winter session of Adult Hockey began Tuesday, January 7th. The session is at capacity.
4. Upcoming Hobart Arena Events:
 - a. Richard Goodall – January 17, 2025.
 - b. Lance Burton – January 23, 2025.
 - c. Bryan Martin – January 24, 2025.
 - d. Cheer Expo – February 8, 2025.
 - e. Miami County Home & Outdoor Living Show – February 14-16, 2025.
 - f. Antioch Shriners Circus – February 21-23, 2025.
5. One Hundred Five (105) 2025 Troy Aquatic Park season passes were sold plus ten (10) grandparents passes during December, 2024 promotion.
6. Park Board consider extending the existing non-alcoholic Beverage Service Agreement with Pepsi for an additional year currently scheduled to end 4/30/25 and extend to 4/30/26.
7. Recommendation to Council to authorize the temporary activation of the DORA on June 21, July 4 and August 2, 2025, and to authorize the Director of Public Service and Safety to enter into non-ticketed use agreements for concerts at Treasure Island Park on those dates.

To: Board of Park Commissioners

From: Kyler Booher, Director of Golf

Subject: 2025 January Report

Date: Tuesday, January 14th, 2025

- The golf course and driving range are currently closed due to snow
- The indoor simulator leagues were scheduled to begin on Monday, January 6th
 - o We have two leagues
 - o The senior league is on schedule
 - o The evening 2 player league has been delayed due to a camera issue with our GCHawk launch monitor. The GCHawk must be sent out for repairs and we are waiting on a replacement that has been shipped out to us.
- The driving range is open and MATS ONLY on days when weather allows
- Maintenance staff has been performing routine golf course and driving range maintenance
 - o We are in the process of maintaining/repairing equipment to be ready to go for the start of another season
- Overall play was down in December compared to the previous year due to weather
- Simulator rental revenue was up compared to the previous December
- The Shoreline remains open with a limited menu through the winter months
- Part-time staff is very limited now through March

Please find attached the MTD/YTD Expense Report, HowGoesItReports for December and the overall year (as well as 2023 comparisons), and Seasonal Employee Hours.

MTD/YTD Current Expense Report by Fund for Year 2025 Month 01 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5101	FT/PT EMPLOYEES W/ PERS	434,371.00	0.00	0.00	434,371.00	0.00	434,371.00	0.00%	100.00%
713.445.5102	OVERTIME W/ PERS	7,080.00	0.00	0.00	7,080.00	0.00	7,080.00	0.00%	100.00%
713.445.5104	EDUCATIONAL INCENTIVE EXEMPT FROM FLSA	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5143	TERMINATION PAY-SICK LEAVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5144	TERMINATION PAY-VACATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5149	OTHER PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5151	CITY SHARE-PERS PENSIONS	61,320.00	0.00	0.00	61,320.00	0.00	61,320.00	0.00%	100.00%
713.445.5161	LIFE INSURANCE	390.00	0.00	0.00	390.00	0.00	390.00	0.00%	100.00%
713.445.5162	HEALTH INSURANCE	84,910.00	0.00	0.00	84,910.00	0.00	84,910.00	0.00%	100.00%
713.445.5163	CITY'S CONTRIBUTION HSA	8,800.00	0.00	0.00	8,800.00	0.00	8,800.00	0.00%	100.00%
713.445.5164	WORKERS' COMPENSATION	13,140.00	0.00	0.00	13,140.00	5,737.39	7,402.61	43.66%	56.34%
713.445.5165	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5166	MEDICARE	6,360.00	0.00	0.00	6,360.00	0.00	6,360.00	0.00%	100.00%
713.445.5201	OFFICE MATERIAL & SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	0.00%	100.00%
713.445.5202	REPRODUCTION/PRINTING/PHO TO	2,800.00	0.00	0.00	2,800.00	0.00	2,800.00	0.00%	100.00%
713.445.5203	MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5205	CHEMICALS	69,600.00	0.00	0.00	69,600.00	0.00	69,600.00	0.00%	100.00%
713.445.5207	COMPUTER SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	100.00%
713.445.5210	FOOD	65,000.00	0.00	0.00	65,000.00	0.00	65,000.00	0.00%	100.00%
713.445.5211	BEVERAGE\SUPPLIES	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	0.00%	100.00%
713.445.5213	BUILDING MAINTENANCE SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	0.00%	100.00%
713.445.5231	MACH & EQUIP SUPPLIES & PARTS	23,000.00	0.00	0.00	23,000.00	0.00	23,000.00	0.00%	100.00%
713.445.5239	OTHER MATERIALS & SUPPLIES	500.00	0.00	0.00	500.00	0.00	500.00	0.00%	100.00%
713.445.5241	UNIFORM ALLOWANCE	3,100.00	0.00	0.00	3,100.00	0.00	3,100.00	0.00%	100.00%
713.445.5243	SAFETY CLOTHING/EQUIPMENT	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	0.00%	100.00%
713.445.5251	LICENSED VEHICLE SUPPLY/PARTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5253	FUEL-DIESEL	9,000.00	0.00	0.00	9,000.00	0.00	9,000.00	0.00%	100.00%
713.445.5254	FUEL-GASOLINE	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	0.00%	100.00%
713.445.5255	NON-LICENSED MACH & EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5269	SUPPLIES FOR RESALE	55,000.00	0.00	0.00	55,000.00	0.00	55,000.00	0.00%	100.00%
713.445.5301	RENT/LEASE OF GOLF CARTS	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00%	100.00%
713.445.5302	RENT/LEASE OF EQUIP/MACH	800.00	0.00	0.00	800.00	0.00	800.00	0.00%	100.00%
713.445.5309	RENT/LEASE-OTHER	500.00	0.00	0.00	500.00	0.00	500.00	0.00%	100.00%
713.445.5312	ELECTRICITY	32,000.00	49.64	49.64	31,950.36	0.00	31,950.36	0.16%	99.84%

MTD/YTD Current Expense Report by Fund for Year 2025 Month 01 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5313	WATER/SEWER	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	0.00%	100.00%
713.445.5315	FUEL OIL-HEATING	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	0.00%	100.00%
713.445.5316	TELEPHONE	7,000.00	0.00	0.00	7,000.00	0.00	7,000.00	0.00%	100.00%
713.445.5321	TRAVEL, LODGING, MEALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5322	TRAINING/REGISTRATION FEES	300.00	0.00	0.00	300.00	0.00	300.00	0.00%	100.00%
713.445.5324	MEMBERSHIPS	3,500.00	0.00	0.00	3,500.00	0.00	3,500.00	0.00%	100.00%
713.445.5331	ARCHITECTS AND ENGINEERS	80,000.00	0.00	0.00	80,000.00	0.00	80,000.00	0.00%	100.00%
713.445.5335	EDP CONSULTANTS	2,900.00	0.00	0.00	2,900.00	0.00	2,900.00	0.00%	100.00%
713.445.5336	HEALTH SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5338	PERSONAL SERVICE CONTRACTS	74,000.00	0.00	0.00	74,000.00	0.00	74,000.00	0.00%	100.00%
713.445.5339	MISCELLANEOUS SERVICES	84,400.00	472.91	472.91	83,927.09	0.00	83,927.09	0.56%	99.44%
713.445.5359	INSURANCE POOL	8,300.00	0.00	0.00	8,300.00	0.00	8,300.00	0.00%	100.00%
713.445.5361	MAINT. OF FACILITIES	79,700.00	0.00	0.00	79,700.00	292.80	79,407.20	0.37%	99.63%
713.445.5363	MAINT. MACH/EQUIP	30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	0.00%	100.00%
713.445.5364	MAINT. LICENSED VEHICLES	11,000.00	0.00	0.00	11,000.00	0.00	11,000.00	0.00%	100.00%
713.445.5365	MAINT. NON-LICENSED VEHICLES	18,000.00	0.00	0.00	18,000.00	0.00	18,000.00	0.00%	100.00%
713.445.5369	MAINTENANCE-OTHER	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	100.00%
713.445.5381	POSTAGE	200.00	0.00	0.00	200.00	0.00	200.00	0.00%	100.00%
713.445.5384	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5386	ADVERTISING	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	100.00%
713.445.5389	OTHER COMMUNICATION EXPENSE	500.00	41.97	41.97	458.03	0.00	458.03	8.39%	91.61%
713.445.5390	TRANSFER STATION/DISPOSAL FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5395	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5398	PRINTING EXPENSE	500.00	0.00	0.00	500.00	0.00	500.00	0.00%	100.00%
713.445.5399	OTHER EXPENSE FOR OPERATIONS	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	0.00%	100.00%
713.445.5411	PRINCIPAL PYMT-NOTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5421	INTEREST PYMT-NOTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5511	REFUND-CURRENT YR REVENUE	9,000.00	140.00	140.00	8,860.00	0.00	8,860.00	1.56%	98.44%
713.445.5524	ACCRUED INTEREST	250.00	0.00	0.00	250.00	0.00	250.00	0.00%	100.00%
713.445.5525	REMITTANCE OF STATE SALES TAX	38,000.00	0.00	0.00	38,000.00	0.00	38,000.00	0.00%	100.00%
713.445.5527	PREMIUM ON INVESTMENTS	250.00	0.00	0.00	250.00	0.00	250.00	0.00%	100.00%
713.445.5542	PETTY CASH ESTAB/INCRSD/DECRSD	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	0.00%	100.00%
713.445.5602	LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5611	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%

MTD/YTD Current Expense Report by Fund for Year 2025 Month 01 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5631	FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5632	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5633	MACHINERY & EQUIPMENT	52,500.00	0.00	0.00	52,500.00	0.00	52,500.00	0.00%	100.00%
713.445.5636	GOLF CARTS	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	0.00%	100.00%
713.445.5637	COMPUTER HARDWARE/SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5639	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
Fund: 713	MIAMI SHORES FUND	1,494,471.00	704.52	704.52	1,493,766.48	6,030.19	1,487,736.29	0.45%	99.55%
74 Accts		1,494,471.00	704.52	704.52	1,493,766.48	6,030.19	1,487,736.29	0.45%	99.55%

Pro Shop Dec 2024

Miami Shores Golf Course
Z Out Report - All Terminals
for 12/01/2024 - 12/31/2024
Generated
01/10/2025 01:51pm

Payments				Sales		
Description	Amount	Tip	Adjusted Total	Description	Item Count	Amount
Cash	6,996.42	0.00	6,996.42	Accessories	11.00	34.53
Check	259.00	0.00	259.00	Alcohol	252.00	757.42
Credit Card	19,437.55	0.00	19,437.55	Beverage	56.00	120.04
New Gift Cards Issued	-6,916.00	0.00	-6,916.00	Food	19.00	62.82
Gift Card	216.00	0.00	216.00	Gloves	6.00	67.26
Raincheck	-126.22	0.00	-126.22	Golf Balls	39.00	481.97
		0.00		Golf Instruction	3.00	365.00
		0.00		Shirts	5.00	231.03
		0.00		Carts	203.00	1,689.00
		0.00		Driving Range	5.00	28.50
		0.00		Gloves	1.00	13.08
		0.00		Golf Clubs	4.00	738.32
		0.00		Green Fees	540.00	6,250.00
		0.00		Grips	6.00	53.46
		0.00		Membership	12.00	3,350.00
		0.00		Pull Cart	48.00	192.39
		0.00		Rental Clubs	1.00	14.02
		0.00		Sales Miscellaneous	1.00	28.04
		0.00		Service Fees	11.00	44.50
		0.00		Simulator	571.00	5,030.90
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	26,692.97		26,692.97	7.000 %		314.47
Non Revenue Payments Total	-6,826.22		-6,826.22			
Total			19,866.75	Total		314.47
Difference			0.00			
Drawer Count			19,866.75	Sales		19,552.28
+ Cash Short			0.00	+ Cash Over		0.00
+ Checks Short			0.00	+ Checks Over		0.00
				+ Taxes/Partial Returns		314.47
Total			19,866.75	Total		19,866.75

Pro Shop Dec 2023

Miami Shores Golf Course
Z Out Report - All Terminals
for 12/01/2023 - 12/31/2023
Generated
01/10/2025 01:52pm

Payments				Sales		
Description	Amount	Tip	Adjusted Total	Description	Item Count	Amount
Cash	5,878.79	0.00	5,878.79	Accessories	6.00	8.39
Check	50.00	0.00	50.00	Alcohol	143.00	410.83
Credit Card	20,084.16	0.00	20,084.16	Beverage	27.00	60.52
New Gift Cards Issued	-5,528.00	0.00	-5,528.00	Caps	1.00	18.69
Gift Card	179.00	0.00	179.00	Food	32.00	118.89
Raincheck	-65.50	0.00	-65.50	Gloves	7.00	97.19
		0.00		Golf Balls	38.00	143.02
		0.00		Golf Instruction	11.00	635.00
		0.00		Carts	497.00	4,015.30
		0.00		Driving Range	5.00	432.00
		0.00		Golf Clubs	1.00	108.50
		0.00		Green Fees	837.00	8,401.00
		0.00		Grips	32.00	386.40
		0.00		Handicap	1.00	40.00
		0.00		Membership	7.00	2,500.00
		0.00		Pull Cart	11.00	42.02
		0.00		Rental Clubs	2.00	37.38
		0.00		Simulator	246.00	2,768.25
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	26,012.95		26,012.95	7.000 %		375.07
Non Revenue Payments Total	-5,414.50		-5,414.50			
Total			20,598.45	Total		375.07
Difference			0.00			
Drawer Count			20,598.45	Sales		20,223.38
+ Cash Short			0.00	+ Cash Over		0.00
+ Checks Short			0.00	+ Checks Over		0.00
				+ Taxes/Partial Returns		375.07
Total			20,598.45	Total		20,598.45

Shoreline Dec 2024

Totals Report - Payment Types							
Payment Type	Gross Payments	Refunded	Declined	Voided	Total Payments	Tip	
Credit Card	\$2,331.12		\$0.00	\$0.00	\$0.00	\$2,647.93	\$316.81
Cash	\$990.62		\$3.00	\$0.00	\$0.00	\$990.62	\$0.00
Tab No Card	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$3,321.74		\$3.00	\$0.00	\$0.00	\$3,638.55	\$316.81

Totals Report - Credit Card Types					
Card Type	Gross Payments	Refunded	Total Payments	Total Tip Amount	
Visa		\$1,864.87	\$0.00	\$2,151.92	\$287.05
Master		\$447.00	\$0.00	\$474.76	\$27.76
Discover		\$19.25	\$0.00	\$21.25	\$2.00
Totals		\$2,331.12	\$0.00	\$2,647.93	\$316.81

Totals Report - Location Sales															
Location	# of Order	Avg Order	Gross Sales	Surcharges	Discounts	Gratuities	Total Tax (Surcharge)	Taxes	Open Sales	Net Sales	Credit Tips	Stored Value Tips	Total Tip Amount	Total Donation Amount	Total Sales
Shoreline 1	285	\$12.77	\$3,338.54	\$0.00	-\$231.76	\$0.00	\$0.00	\$214.96	\$0.00	\$3,106.78	\$316.81	\$0.00	\$316.81	\$0.00	\$3,638.55
Totals	285	\$12.77	\$3,338.54	\$0.00	-\$231.76	\$0.00	\$0.00	\$214.96	\$0.00	\$3,106.78	\$316.81	\$0.00	\$316.81	\$0.00	\$3,638.55

Shoreline Dec 2023

Totals Report - Payment Types							
Payment Type	Gross Payments	Refunded	Declined	Voided	Total Payments	Tip	
Cash	\$1,385.48		\$0.00	\$0.00	\$0.00	\$1,385.48	\$0.00
Credit Card	\$1,241.17		\$0.00	\$0.00	\$0.00	\$1,396.00	\$154.83
Totals	\$2,626.65		\$0.00	\$0.00	\$0.00	\$2,781.48	\$154.83

Totals Report - Credit Card Types					
Card Type	Gross Payments	Refunded	Total Payments	Total Tip Amount	
Visa		\$999.55	\$0.00	\$1,121.26	\$121.71
Master		\$160.37	\$0.00	\$182.80	\$22.43
Discover		\$50.50	\$0.00	\$57.24	\$6.74
Amex		\$30.75	\$0.00	\$34.70	\$3.95
Totals		\$1,241.17	\$0.00	\$1,396.00	\$154.83

Totals Report - Location Sales															
Location	# of Order	Avg Order	Gross Sales	Surcharges	Discounts	Gratuities	Total Tax (Surcharge)	Taxes	Open Sales	Net Sales	Credit Tips	Stored Value Tips	Total Tip Amount	Total Donation Amount	Total Sales
Shoreline 1	384	\$7.24	\$2,641.71	\$0.00	-\$181.85	\$0.00	\$0.00	\$166.79	\$0.00	\$2,459.86	\$154.83	\$0.00	\$154.83	\$0.00	\$2,781.48
Totals	384	\$7.24	\$2,641.71	\$0.00	-\$181.85	\$0.00	\$0.00	\$166.79	\$0.00	\$2,459.86	\$154.83	\$0.00	\$154.83	\$0.00	\$2,781.48

		2024 Seasonal Employee Hours													
		1/5/2024	1/12/2024	1/19/2024	1/26/2024	2/2/2024	2/9/2024	2/16/2024	2/23/2024	3/1/2024	3/8/2024	3/15/2024	3/22/2024	3/29/2024	
Maintenance															
Auzenne, Anthony	\$11.30														
Burnside, Kevin	\$11.30	16	24	24	20	24	24	24	28	24	32	32	20	24	
Carter, Carl	\$10.45												9.5	7	
Doty, TR	\$10.45														
Gilmore, Dean	\$10.45														
Griman, George	\$11.30														
Jackson, David	\$10.45														
Kress, Ron	\$10.70														
Weaver, Greg	\$11.00												9.5	3.5	
TOTAL		16	24	24	20	24	24	24	28	24	32	32	39	34.5	
Golf Shop															
Cianciolo, Hank	\$10.70								6.5		5.5				
Clendening, Jason	\$10.45														
Curtis, Michael	\$10.45														
Ferrell, Ross	\$10.45														
Gearhart, Bill	\$10.45											6			
Green, Ken	\$10.70														
Harris, Scott	\$10.45														
Holtel, Jack	\$11.60								6				7.5		
Huston, Chris	\$10.70								8.75		4.5		13.5		
Klingshirn, Mike	\$10.45														
Mercer, Ty	\$10.45														
Mutschler, John	\$10.70														
Siler, Brian	\$10.45													9	
Weaver, Gary	\$10.70								4.75		12		7.25		
Whitsett, Scott	\$10.45										4.25		6.5		
TOTAL									26		26.25	6	34.75	9	
The Shoreline															
Booher, Amy	\$11.30														
Borton, Miranda	\$10.70														
Brueckman, Kyle	\$10.70														
Burgasser, Matt	\$10.70														
Cupp, Isaac	\$10.45														
Craig, Lisa	\$10.45														
Elleman, Connor	\$10.45														
Gillespie, Audrey	\$11.90						2.5		6.25		5.75		2		
Hanger, Deb	\$11.60														
Hempker, Elise	\$11.00														
Metz, Gwennyth	\$10.45														
Monroe, Barbara	\$10.70														
Rietz, Sheila	\$10.70						4				5		7.75		
Whitsett, Scott	\$10.45								8.25						
TOTAL							6.5		14.5		10.75		9.75		

4/5/2024	4/12/2024	4/19/2024	4/26/2024	5/3/2024	5/10/2024	5/17/2024	5/24/2024	5/31/2024	6/7/2024	6/14/2024	6/21/2024	6/28/2024	7/5/2024	7/12/2024
						21.25		13.5		15.5		16		15.5
28	29	31	32	32	32	32	40	37.5	32	40	39.5	40	31	30.5
5	6	15.5	16.5	20.5	16.5	15	23	25	14	19	16.5	5	5	16
		6	22	22	23	24		6.5	14.5	19.5	17	24.25	15	11.5
	9.25	7	7.25	7	7	7.75	21.5	24	34	30.5	17	24	27	20
		15	11.5	12	12	15.5	12.5	18.5	12.5	28	28	23.5	8.75	9
								5.5	3.5	4		4	4	3.75
5.75	5.5	7.25	10.25	12.5	8.5	8.5	7	10.75	10.25	8	4.25	7.75	8.5	10.5
38.75	49.75	81.75	99.5	106	99	102.75	112	151.75	131	173.5	122.25	153.75	99.25	136.75
3.5		13.5		30		23		21.5		17.5		13.5		33.5
	5	5		6		6	6	4		6	4	6	6	6
					13.25	6.5	25	20	20.5	13.25	21.5	27	27	7.5
5		10.5		24		17.5		18		23.5		17.5		24.5
										15		8		6
33.25		27.75		46.5		37		37.75		35.75		29		32.5
22.5		19.75		25		20.75		31.75		36		36.75		25.5
		18.25		19		20.5		20		19.5		21.75		21
4	6.5	4	13	9	10	19	13.5	12.25	18.5	12	19.5	11.25	19	13.5
11.75		12		18.25		20		17.75		12.25		21		20.25
15.5		9		19		33		14.5		13.5		15.5		14.75
95.5	11.5	119.75	13	196.75	23.25	203.25	44.5	197.5	39	204.25	45	207.25	52	205
				12		6		12.25				12		16.75
		5		19.25		19.75		9		20		20		20.75
						26.25		51.25		45.75		52		28.25
		9.5		20.5		9.5								
												6		19
3		10.5												
												12.25		31.25
		19.75		36.75		34.75		37.75		62.75		38.75		50.25
		3.25		12		11.75		12.25		6		6		11.5
						8.25		18.5		20.5		20.75		6.25
								18.5		19.5		18.5		26.5
12		12		24				24		31		24		24
11.5		5.5		50.5		32.25		34.25		35.5		25.75		33
26.5		65.5		175		148.5		217.75		241		236		267.5

7/19/2024	7/26/2024	8/2/2024	8/9/2024	8/16/2024	8/23/2024	8/30/2024	9/6/2024	9/13/2024	9/20/2024	9/27/2024	10/4/2024	10/11/2024	10/18/2024	10/25/2024
	17		16		16.5		17		14.25		16.5		13.5	
40	30.5	32	40	40	30.5	40	40	32	48	30	28	32.5	32	28
16.5	15.5	17	16	16	15.5	18	9.5	10	14	15.5	14	20	12	11.5
10.5	12	14.5	11.5	12										
22.5	13	23	20.5	7	19.5	27.5	39.5	13.5	32.5	22	29	24.5	16.5	24.5
9.25	9		8.5	9	9.5	8.5	9.5	8.5	8.75	9.5	12	10	8.75	8.75
20.5		33	23	30	8.5	11.5	11.5	6.5	19.5	9	6.5	9.5	10.5	9
4		4	3.75	4.25	4	4.5	4	2	4.25	4.25	3.75	4.5	4	4
10.5	8	9.75	8.25	9.5	10.25	11.25	9	7	19.25	8	7.25	10.25	7	15
133.75	105	133.25	147.5	127.75	114.25	121.25	140	79.5	160.5	98.25	117	111.25	104.25	100.75
	16.5		13		29		22.5		23.5		4.5		14.5	
6	8		8						14	6		6	5	
							18		12	3		4	6.5	3
35.5	22	31.75	18.5		7	13.5								
	14		24		12		18		16		11.5		15.5	
	6		6		5.5		6		6		2			
										5	4.75	10.5	3.5	
	24.5		34.75		41.75		27.75		26.5		30.5		28.75	
	31		41.75		28.25		24.25		16		32.5		22	
											11	15.5	10	10
													4	4.75
	22		20.5		20.75		19.5		18.75		17		9.75	
17	20	11.25	19	13.25	11.5	19	12	19	18	8	5	15	9.5	11.25
	21.25		19.75		20		18.75		18		16.25		15.25	
	16.75		13.75		13.25		5.5							
58.5	202	43	219	13.25	189	32.5	172.25	19	168.75	22	135	51	144.25	29
	4.75		6.25		12.25						10.25		4	
	16.5		10.5		21		8.25		13.75		7.25		10.5	
	40.25		43		23.25									
	6		10											
	11.75		29		5									
	20.5		17		39.25		20.75		37		32.75		19.25	
	12		12.25		12.75		12.5				14			
	20.75		16.5		14									
	25.5		18.75		6.5		31.75							
	24		18		24		25		32.5		47		14.25	
	41.5		29.75		23.5		62.25		60.25		77.5		21.25	
	223.5		211		181.5		160.5		143.5		188.75		69.25	

11/1/2024	11/8/2024	11/15/2024	11/22/2024	11/29/2024	12/6/2024	12/13/2024	12/20/2024	12/27/2024
10								
32	32	26.5	29	32	24	21	24	24
17.5	6	5.5						
18.5	20.7							
8.25	6.75	12.75						
8	7.5	6						
4	4							
3.5	9.4							
101.75	86.35	50.75	29	32	24	21	24	24
12.25		14		3.25				
5	5							
16.5		15.5		9.5				
11.25		9	4					2.75
28.5		23						
27.5		23.75						
4	10	5						
8.5		4						
15.25		14.5				4.5		
8	7.75	9.5	7.75					
10.25		13.75		4.5				3.5
147	22.75	132	11.75	17.25		4.5		6.25
8.25		8.25						
19.5		15.75						
10.5		9.75		2.5				
38.25		33.75		2.5				

MEMO

TO: BOARD OF PARK COMMISSIONERS

FROM: SUE KNIGHT

DATE: January 2, 2025

SUBJECT: PARK PROPERTY/PROUTY PLAZA EVENTS FOR 2025

City staff anticipates that 2025 will be a busy year for special events. It would be appreciated if the Board would consider approval of the attached list. It is noted that:

- Information will be provided to the Board when there are additional events involving the use of Park property.
- For some events, the timing may be adjusted.
- For the May "Picnic On The Plaza" student concerts, the actual dates have not yet been selected by the Troy Schools. The concerts are usually held over lunch time.
- Troy Civic Band Concerts are anticipated at Treasure Island Park; however, the Band's full schedule has not been set at this time.
- Some of the events may not end up involving the use of park property. As an example, some of the Troy Main Street downtown events may not include the use of Prouty Plaza, but have been included just in case park property is used.
- In your consideration, we would note that events would be subject to the City receiving any required insurance and indemnification and subject to any other conditions or stipulations set by the City that must be met by the event sponsor.
- We will work closely with Mr. Drake on the events, especially if the use of the Prouty Plaza and/or the Showmobile is involved.

On behalf of all the City of Troy and all our partners in providing these outstanding cultural, entertaining and fun opportunities for our citizens and visitors to the community, it would be appreciated if the Board would consider approving the attached listing for 2025.

cc: Mr. Titterington
Mr. Drake, Park Dept.
Mr. Williams, Electrical Div.
Mr. Siler, Recreation Director
Ms. Slater, Assistant Recreation Director
S. Kegley, Engineering Div.

CITY OF TROY, OHIO 2025 SPECIAL EVENTS ON PUBLIC PROPERTY

Treasure Island Park Events

5K Runs, CROSS COUNTRY EVENTS, OTHERS - Coordinated by Recreation Dept.

DATE	EVENT	LOCATION	SPONSOR
5/15/2025	TMS EVENT - TASTE OF TROY TOUR	DOWNTOWN	TMS
5/ /2025	PICNIC ON THE PLAZA - HIGH SCHOOL BANDS - DATES TO BE DETERMINED	NW QUAD	Schools
5/26/2025	MEMORIAL DAY OBSERVANCE/CEREMONIES	VETERANS MEMORIAL - RIVERSIDE	American Legion/Veterans Organizations
5/26/2025	TI CONCERT - TROY CIVIC BAND	TI PARK	CIVIC BAND
6-6 - 6-8-2025	TSF	DOWNTOWN & LEVEE	TSF
6-14 / 9-27	FARMERS MARKET	S CHERRY ST.	CHERRY ST. LOCAL
6/12/2025	SCULPTURES ON THE SQUARE - OPENING RECEPTION	MAYFLOWER	TMS
6-12 / 9- -2025	SCULPTURES ON THE SQUARE - GENERAL DOWNTOWN AREA	GENERAL DOWNTOWN AREA	TMS
6/14/2025	JUNETEENTH	McKAIG & RACE PARK	TROY JUNETEENTH
6/20/2025	FRIDAYS ON PROUTY CONCERT - (TMS)	NW QUAD	TMS
6/22/2024	TI CONCERT - TROY CIVIC BAND	TI PARK	CIVIC BAND
6/27/2025	FRIDAYS ON PROUTY CONCERT (TMS)	NW QUAD	TMS
7/4/2025	JULY 4TH PARADE	STAUNTON, MARKET, MAIN	INDEPENDENCE DAY COM.
7/4/2025	TI CONCERT - US ARMY BAND	TI PARK	
7/4/2025	FIREWORKS	LEVEE AREA	CITY
7/11/2025	FRIDAYS ON PROUTY CONCERT (HAYNER)	NW QUAD	HAYNER
7/12/2025	PLEIN AIR ARTIST EVENT	GENERAL DOWNTOWN AREA	TMS - SOS
7/13/2025	TROY KIDS TRIATHLON	TAP/STADIUM/PARK/ARENA LOT	TROY KIDS TRIATHLON
7/18/2025	FRIDAYS ON PROUTY CONCERT (HAYNER)	NW QUAD	HAYNER
8/1/2025	FRIDAYS ON PROUTY CONCERT (HAYNER)	NW QUAD	HAYNER
8/8/2025	FRIDAYS ON PROUTY CONCERT (HAYNER)	NW QUAD	HAYNER
8/10/2025	TI CONCERT - TROY CIVIC BAND	TI PARK	CIVIC BAND
8/17/2025	MAYORS CONCERT - DAYTON PHILHARMONIC + CHORUS	ENTIRE SQUARE	CONCERT COM
8/22/2025	DONUT JAM / TMS CONCERT -	ENTIRE SQUARE	TMS
8-22 & 23	TOUR DE DONUT	SQUARE/N. MARKET	CANT STOP RUNNING/TOUR DE DONUT
9/1/2025	TI CONCERT - TROY CIVIC BAND	TI PARK	CIVIC BAND
9/13/2025	CROSS COUNTRY EVENT	LEVEE AREA	
9/13/2025	TROY OHIO PORCHFEST (40 bands on 40 porches)	HAYNER & SW HIST. DIST	HAYNER
9/14/2025	THE GREAT MIAMI RIVERWAY HALF MARATHON	Water St./Adams/Duke Park/Adams/ Bike Path	CANT STOP RUNNING
9/20/2025	TMS EVENT - PUTTIN AROUND TROY (MAY HAVE PUTTING GREEN ON PROUTY)	DOWNTOWN	TMS
9/21/2025	TI CONCERT - DECLARE	TI PARK	DECLARE
9/25/2025	TROY-PIQUA PEP RALLY	PROUTY PLAZA, NW QUAD	SCHOOLS
10/3/2025	TMS EVENT - CHOCOLATE WALK	DOWNTOWN	TMS
10/25/2025	HOMETOWN HALLOWEEN - PARADE FOR CHILDREN, COSTUME JUDGING, MERCHANT TRICK OR TREAT	PROUTY PLAZA AND OTHER AREAS	OPTIMIST CLUB & TMS
Mid-Nov.	PLACEMENT OF SANTA HOUSE	PROUTY PLAZA	TMS
11/28/2025	THE GRAND ILLUMINATION	SQUARE/DOWNTOWN AREA	TMS
Late Dec	REMOVAL OF SANTA HOUSE		

Note - List is not to provide full details

1/6/2025

MEMORANDUM

TO: Board of Park Commissioners
Troy Recreation Board

FROM: Patrick E. J. Titterington, Director of Public Service and Safety 

DATE: January 5, 2025

SUBJECT: **RECOMMENDING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT FOR THE UPDATE OF THE CITY OF TROY COMPREHENSIVE PARKS AND RECREATION MASTER PLAN**

RECOMMENDATION:

That the Board of Park Commissioners and the Troy Recreation Board recommend that Troy City Council authorizes an amendment to the professional services agreement with the firm of American Structurepoint, Inc. to add an update to the City of Troy Comprehensive Parks and Recreation Master Plan at a cost not to exceed \$75,000.

BACKGROUND:

The last update of the City's Comprehensive Parks and Recreation Master Plan was in 1991. Updating the plan has been a priority of both Boards. Funds were included in the 2025 Park Budget for an update of the plan. This update will be an amendment to the agreement for the City's recent update of the Comprehensive Plan and the updates of the Zoning Code and Subdivision Regulations by the consulting firm of American Structurepoint, Inc.

The scope of work would include a review of the current park system and recreational amenities, identifying future community needs relating to both recreation facilities and public parks, identify a timeframe and general plan layout, provide very preliminary costs for implementation, and assist in identifying possible funding sources. The project timeframe would be at least six months.

Staff management would continue under the Development Department but would include the Park Superintendent and Recreation Director/Assistant Recreation Director in bi-weekly meetings with the consultant. The process will also include a stakeholder's group that would have less frequent meetings with the consultant and staff, and it is asked that a member of each Board be designated to be included in the stakeholders group. The process would also include an on-line community survey, meetings for public input and posting of the draft plan for public input. Also, the consultant will provide monthly written progress reports, and these reports will be provided to both Boards.

REQUESTED ACTION:

It would be appreciated if both the Board of Park Commissioners and the Troy Recreation Board would consider recommending to Troy City Council the execution of an amendment to the professional services agreement with American Structurepoint, Inc. to add the update of the City of Troy Comprehensive Parks and Recreation Master Plan at a cost not to exceed \$80,000, which will include any reimbursable costs due the consultant.

cc: Mr. Drake
Mr. Siler
Ms. Slater
Mr. Davis



Wealth Management & Investment Services
Questions Call 1-866-252-4360

UPIA - CITY OF TROY

PAY ONE THOUSAND FIVE HUNDRED FIFTEEN DOLLARS AND 94/100

Issued by: U.S. Bank National Association, Minneapolis, MN 55480

\$ 1,515.94

Drawer: U.S. Bank

TO THE CITY OF TROY AUDITOR
ORDER
OF

Damen Hodges

AUTHORIZED SIGNATURE

⑈ 110620925⑈ ⑆092900383⑆ 150080235131⑈

ZY 1844 000128
WM PCG EQ METRO CSG ST PAUL MN
4127
PCG METRO

110620925

12/24/2024

1,515.94

PAYMENT PER REQUEST

UPIA - CITY OF TROY

WILLIAM H. MAIER SUCCESSOR TR U/W

RECEIVED

DEC 30 2024

AUDITOR'S OFFICE

Wealth Management & Investment Services
Questions Call 1-866-252-4360

CITY OF TROY AUDITOR
100 S MARKET STREET
TROY, OH 45373